

# **Quantico Orienteering Club, Inc.**

## **Board of Directors**

### **Meeting Minutes**

**January 31, 2019**

#### **I. Call to Order**

President Landers called to order the regular meeting of the QOC Board of Directors at 7:40 on January 31, 2019 at the home of Don and Sarah Fish. President Landers thanked them for hosting the meeting.

#### **II. Roll call**

The following Officers and Directors were present for a quorum.

|                                                |                            |
|------------------------------------------------|----------------------------|
| President Jody Landers                         | Vice President Tom Nolan   |
| Vice President Charles Carrick                 | Vice President Bill Wright |
| Secretary Karla Hulett                         | Treasurer Vic Culp         |
| Membership Greg Lennon                         | Publicity Kathleen Lennon  |
| Immediate Past President Jon Torrance          |                            |
| Directors at Large Don Fish and Laura Linville |                            |

#### **III. Officers & Directors Reports:**

Secretary Report - Karla Hulett – It was moved and seconded to approve the Minutes from the December 5, 2018 Board of Directors Meeting as submitted. Motion carried.

Treasurer Report -Vic Culp led the review the Financial Report with the Board members. It was moved and seconded to accept the financial report as filed. Other items discussed 1) File 990N Postcard for Calendar year 2018 tax reporting. 2) Virginia Sales Tax Exempt Status to save sales tax on the purchases for use by the club. Given the low level of purchases and the current accounting controls for purchases, it was agreed that obtaining Tax Exempt status was not necessary.

MD VP Report– Tom Nolan reviewed attendance and results of the prior two meets and schedule for rest of year. The only concern would be if we had a federal government shutdown and the it impacted parks. He reported no issues with permits or volunteers.

- Recent Activity Seneca Creek 12/9 – 259 starts. Mid-Atlantics went well, and Smokey Glen Farm was a big hit.
- Patapsco Hilton 1/27 – 230 starts. A lot of wet areas on the ground, and a chilly day, but lots of people came out.

VA VP Report – Charles Carrick reported the results of the VA meets so far and reviewed the schedule for the rest of the year.

- January Fountainhead West: 207 starts. Start, finish and epunch at WRS road and shuttle both ways worked pretty well. Two issues: Bus turn-around on WRS too slow leading to long line and wait for bus around noon; next season, collocate registration with start/finish/epunch on WRS, with only bus coordinator back in main parking lot.
- Hemlock Overlook (Bumble): Lodge reserved. Weather looks favorable for parking. Hunting issue resolved—no bow hunting 31 Jan to 2 Feb.
- Manassas: Permitting in progress now that the shut-down is (hopefully) over. We'll know on/about 15 February whether the government will shut down again.
- Mason Neck: Shelter 1 reserved. Bill Wright will discuss issues from his meeting with the park manager over increased restrictions on orienteering.
- PWF Happyland (Training Weekend): Issue of adequate volunteer contingent to help with meals. Registration to open fairly soon.
- Gunston Hall: Date reserved with GH management.
- Pohick Bay: Shelter 2 reserved (next to main parking lot.) Permitting in process.

Membership -Greg Lennon reported Membership Numbers are holding steady with not much change from last month.

Publicity -Kathleen Lennon reported that social media likes and views are increasing.

Mapping – No report was given. Discussed the need for mappers to be assigned to keep maps updated.

President - Jody Landers reports and discussion topics:

- Patapsco Volunteer Project (See Map of Hunting Zones Soldiers Delight). Jody reported that he walked zone 7 and that this is a great project to support the park with volunteer service. He will write up the experience for recruiting others to complete the project.
- Charter Renewal Completed -President Landers reviewed the activity data associated with membership and meet attendance and meet revenues.

- Follow-up with Mike Dvorsky on JROTC Matters was discussed and no action taken.

#### **IV. Other Business: -**

Update on Jr National Champs April 13-14 2019 at MCBQ - Jon T. & Bill W. – The update and discussion focused on course setting, vetting etc. Jon proposed a fee schedule for the Jr. National Champs based on 2017 Q3 actuals, typical attendance and a breakeven at 250 attendees. The following actions were assigned: Kathleen to work on logo and giveaways. Aaron is doing registration. Relay race needs a leader and will cost \$5/ runner. A sprint course will be conducted at GMU with minimal support from QOC. QOC will receive \$1000 for permitting, insurance and map licensing fee. Going forward a weekly conference call will be held to put the final logistics together starting Feb. 5.

Proposal to Co-sponsor NJROTC Champs Spring of 2020 – tabled

Update on Map Vault/Repository – Tom N., Greg Lennon – tabled

Update from Investment Policy Group, Karla, Francis and Bill - tabled

Meeting adjourned at 10:30.

Next Meeting will be held on March 14, 2019 at Greg and Kathleen Lennon's House.

Others in Attendance: Heidi Onkst by phone for review of Quantico Classic and JR Nationals meet, Daniel Heimgartner

Minutes submitted by: Karla Hulett